

INFORMATION NOTE ON THE PROCESSING OF PERSONAL DATA

1. Data Controller, Personal Data Categories and Collection Methods

Your personal data are collected in the form of identity, communication and transaction (processing) security from you or third parties electronically and in a written data transfer method by automated means as per the Law No. 6698 on the Protection of Personal Data ("PPD No. 6698) and processed by us, Kale Kilit ve Kalıp Sanayi A.Ş., as the data controller as follows:

2. Purposes and Legal Reasons of the Processing of Personal Data

Your personal data collected by us are processed for purposes and legal reasons described herebelow:

Purpose of the Processing of Data	Data Category	Legal Reason
Implementation of facilities in compliance with legislations	Transaction Security	Article 5/2-a of the PPD No. 6698 This requirement is stipulated expressly by laws. 6698 sayılı KVKK m.5/2-ç It is mandatory for the data controller to be able to comply with legal liabilities.
Implementation of data security processes	Transaction Security	
Implementation of communication facilities	Identity, Communication	Article 5/1 of the PPD No. 6698 The data subject has an explicit consent
Provision of information about campaigns and notices regarding our services	Identity, Communication	
Implementation of storage and archiving facilities	Identity, Communication, Transaction Security	Article 5/2-f of the PPD No. 6698 Data controllers are obliged to process the data for their legitimate interests, provided that fundamental rights and freedoms of a data subject are not violated

3. Transfer of the Personal Data

Your personal data may be transferred to third parties under the following circumstances:

Legal Reason of the Transfer	Purpose of the Transfer	Receiving Party
Article 8/2-a of the PPD No. 6698 Data controllers are obliged to process the data for their legitimate interests, provided that fundamental rights and freedoms of a data subject are not violated	Transfer of the data to our business partners as such data is necessary for fulfilling the data security processes	Business Partners
	Creation, processing and completion of your request	Subsidiaries
Article 8/2-a of the PPD No. 6698 It is mandatory for the data controller to be able to comply with legal liabilities	Implementation of facilities in compliance with legislations	Public Authorities

4. Procedures and Principles of Application

As a data subject, you can submit your requests on your rights referred to in Article 11 of the PPD No. 6698 either by filling the Application Form concerning the Protection of Personal Data you can obtain from our website at www.kalekilit.com.tr or by filing an application that will meet minimum conditions set forth in the Communiqué on the Procedures and Principles regarding Applications to the Data Controller as follows. As the Company, we shall finalize your application as soon as possible, depending on the nature of your application, and in any case, no later than thirty days. However, a fee listed on the tariff designated by the Personal Data Protection Committee shall be charged by the Company should such a transaction require a further cost.

Method of Application	Address of Application
Electronic messages to be submitted through KEP	kalekilitkalip@kale.hs03.kep.tr
Messages you will send through your email recorded in our system or by a secure electronic signature or a mobile signature	kisiselveriler@kalekilit.com.tr
Written applications you will file personally or via a notary public	Vadistanbul Ayazağa Mahallesi Azerbaycan Caddesi No 3F/1-E Blok 34396 Sarıyer/İstanbul